

The Low-Income Home Energy Assistance Program (LIHEAP) is designed to assist low-income families meet the cost of home heating. Applications are accepted on a first come/first served basis at your local community action agency from November 1, 2013 through April 30, 2014 (October 1 for households with elderly/disabled member), Monday through Friday, or as posted at the local office.

ELIGIBILITY A household may qualify for assistance in this program if the household's income falls within the income range listed below. This program is not designed to pay a household's total energy costs, but to provide assistance in the payment of residential heating costs for eligible households.

At the time you apply, providing you have brought all necessary documentation with you (proof of income for the last 13 weeks and a copy of your heating and electric bills), you will be told whether you are eligible and if so, for what amount you might qualify. This initial determination is subject to review and totally dependent on the availability of federal funds. In most cases, benefits will be in the form of a credit applied to your heating bill by your utility company. Households who reside in subsidized housing that are individually metered and responsible for paying their primary heating costs are eligible. Subsidized households that are master metered are usually not eligible to receive assistance benefits.

Residents of any licensed medical facility (hospital, skilled nursing facility or intermediate care facility) publicly operated community residence or emergency shelter is ineligible unless they are paying a vendor directly for their primary heating source.

SIZE OF HOUSEHOLD	THREE-MONTH INCOME	ANNUAL INCOME
1	\$ 4,309	\$ 17,235
2	5,816	23,265
3	7,324	29,295
4	8,831	35,325
5	10,339	41,355
6	11,846	47,385

For family units with more than six members, add \$1,508 per three months / \$6,030 annually for each additional member

PROOF OF INCOME

WHAT TO TAKE:

- Proof of Income (for all household members age 19 and over)
- Most recent 3 months' check stubs, award letter from Social Security or 2013 tax return.
- Social Security numbers for all household members (documentation required)
- Recent heat bill
- Recent electric bill

FIXED INCOME:

This income may include: Social Security Benefits, Supplemental Security Income, Family Investment Program, Veteran's Assistance, Unemployment Insurance, and pensions. Please Bring copies of your most recent 3 months' check stubs.

SELF-EMPLOYMENT/FARMERS:

Please bring a copy of your most recent federal income tax return.

WAGE EARNERS:

Please bring copies of your check stubs for the three-month period preceding the date of application or a copy of your federal income tax return.

FIP RECIPIENTS:

Please bring your current DHS Notice of Decision or contact your local office for acceptable documentation.

If you receive alimony or child support, it will also need to be verified.

Attach a copy of both your heating and electric bill, or any other documents showing your account numbers or energy suppliers. Social Security Numbers are required for all household members. For more information contact: (515) 281-0859.